

**MINUTES OF
EASTON SUBURBAN WATER AUTHORITY
NORTHAMPTON COUNTY, PENNSYLVANIA**

**Easton, PA
Monday
March 13, 2017
3:00 pm**

The members of the Board of the Easton Suburban Water Authority met in stated session at the above hour at the Authority office building, 3700 Hartley Avenue, Easton, PA, for the transaction of general business.

ROLL CALL

Present: Timothy A. Cain (Chairman)
R. Kirkwood Colton (Via Phone)
Theodore Veresink
Dave Hopkins
Wayne Barefoot (Via Phone)
Robert Walker
David Veshosky
Donald Lockard

Absent: Mary Kennon

Also in attendance were Roy White, Executive Director, Craig Swinsburg Assistant Executive Director; Timothy Ryan, IT Manager; Stephanie Kinsell, Business Manager; Thomas Walters, Solicitor; Rachel Govelovich, Gannett Fleming Inc; Holly Frantz, Recording Secretary

COURTESY OF THE FLOOR

There was no comment from the floor at this time.

ACTION ON MINUTES

On a motion from Mr. Veresink, seconded by Mr. Lockard, the minutes of the February 13, 2017 meeting were approved. No public comment was received.

Motion adopted by the following vote:

Yeas: Cain (Chairman), Colton, Veresink, Veshosky, Barefoot, Hopkins, Walker, Lockard (8)

Nays: None

REPORT OF ENGINEER

Copies of the Engineer's Report were enclosed with the mailing of the February Board minutes for review prior to the Board Meeting. Updates were provided and reviewed.

REPORT OF EXECUTIVE DIRECTOR

The Management Summary was displayed on the overhead projector and reviewed.

- Main Installation – 3,111'
 - Sterling Crossing Phase II (Lower Nazareth)
 - 1,409' of 8" on Fairway Road
 - 27' of 6" for hydrant laterals
 - Delores Lane / Frank Street (Lower Nazareth)
 - 739' of 8" on Frank Street
 - 68' of 8" on Delores Lane
 - 868' of 6" on Delores lane
- New Service Laterals – 15
 - 15 – ¾" Sterling Crossing Phase II (Lower Nazareth)
- Service Changeovers – 23
 - Parker Avenue (City of Easton)
 - 1 – 1" 118 Parker Avenue
 - 1 – ¾" 114 Parker Avenue
 - Delores Lane/Frank Street
 - 21 – ¾"
- Service Replacements – 3
 - 1 – ¾" 230 Northampton Street (City of Easton, replaced lead service)
 - 2 – ¾" 124/126 North 8th Street (City of Easton, replaced lead services)
- Service Repairs – 1
 - 1 – 3" 201 Ferry Street (City of Easton, removed broken valve)
- Main Breaks – 1
 - 8" – 708 Stones Crossing Road (Palmer Township, Universal Joint)
- New Hydrants – 3
 - Sterling Crossing Phase II (Lower Nazareth)
 - 4566 Fairway Road
 - 4595 Fairway Road
 - 4601 Fairway Road
- Hydrant Replacements – 2
 - Lark Street & Manor Drive (Lower Nazareth)
 - Delores Lane & Frank Street (Lower Nazareth)

- Valve Repairs – 2
 - 6” – 9th & Ridge Streets (West Easton)
 - 6” – Bridlepath Road & Northgate Boulevard (Palmer)

- New Meters Installation – 13
 - 9 – 5/8” ESWA
 - 1 – 5/8 COE
 - 1 – 1” ESWA
 - 1 – 2” ESWA
 - 1 – 3” ESWA

- Meter Changes - 217
 - 12 – 5/8” COE
 - 199 – 5/8” ESWA
 - 1 – 1” COE
 - 1 – 1” ESWA
 - 2 – 1 ½” COE
 - 1 – 2” COE
 - 1 – 3” ESWA

- MTU’s
 - 381 - COE
 - 36 - ESWA

- Turn Off for Non-Payment of Water -58
 - 32 – COE
 - 26 – ESWA

- Turn Off for Non-Payment of Sewer - 4
 - 4 – COE
 - 0 – ESWA

Authority Projects

- Bethlehem & Palmer Township Improvements (KCE)
 - All water system work is complete.
 - The Contractor is planning to begin permanent pavement restoration the week of March 20th.

- Canal Street & Wood Avenue (Gannett Fleming)
 - Highway Occupancy Permit application returned, PennDOT requiring copies of the recorded easements prior to issuing permit.
 - Wood Avenue Easement Recorded.
 - Provided Draft Easement to owner for Knox Avenue Chamber.
 - Authorization provided to advertise for bids at February Meeting.
 - Advertising delayed due to PennDOT Permit Issue.

- Delores Lane & Frank Street
 - Several Main breaks over the last few years with sinkhole activity, most recent December of 2016.
 - 1,800' of 6" CIP.
 - Replaced with 6" & 8" DIP.
 - Reconnected all services (copper)
 - Lower Nazareth to repave road in next few years.
- Lower Nazareth Township Project
 - New Pumping Station
 - Provided draft easement agreement to Northampton County on February 15th for their review.
 - Gannett Fleming performed survey work for Suction and Discharge Mains the week of February 13th.
 - Gannett Fleming planning to perform to perform survey work on Route 191 the week of March 13th, weather permitting.
 - Met with Lehigh Valley Hospital Network's Engineer in February to discuss their project and potential impacts on ESWA's suction main.
- Pump Impellers
 - Installed New Impeller on North High Pump 2 on 2/21/17.
 - Installed New Impeller on Knox Avenue Pump 3 on 2/23/17.
 - Will perform pump curve testing on new assemblies once they have run for a few weeks.
 - Will evaluate impellers on Knox Avenue Pumps 1 and 2 in the next few months to determine plan of action for those impeller/pumps.
- Wilden Acres Tank
 - Received Final Pay Estimate Request in the amount of \$74,306.23.
 - DEP Notice of Violations sent to ESWA and Pro-Spec due to blast media.
 - Test shows elevated Arsenic Level in Media.
 - ESWA to provide formal response to DEP by 3/17/17.
 - Notification being sent to Pro-Spec that payment will be withheld until DEP violation is addressed.
 - If Pro-Spec does not act, ESWA will address the matter.
- Tank Inspections/Cleaning
 - Spring Robotic Inspections
 - Twin Reservoirs (Annual Inspection)
 - Wilden (12 Month Inspection)
 - Palmer (Inspection)
 - Plainfield (Inspection)
 - Georgetown (Inspection & Cleaning)
 - Spring Drain, Cleaning & Inspection
 - Morgan Hill East Tank
 - Wall Cleaning Study
 - Robotic Inspections will be completed by the end of March.
 - Morgan Hill East Tank to be drained and cleaned in April.

- 2017 Palmer Township Water System Improvements Project
 - Replacement of 10,500' of CIP
 - 2017 Capital Budget: \$1,589,000
 - KCE Engineering Proposal: NTE \$35,200
 - Survey/Design: March to May
 - Advertise: Late May
 - Open Bids/Award: July
 - Construction August to November

Water Quality & Treatment

- Water Treatment Plant
 - Consumer Confidence Report
 - Lead Service Lines
 - Total Trihalomethanes
 - Twin Reservoir Inspection
 - Power Curtailment Program

Administration

- Pension Plan
- PennVest Loan
- Bank Line of Credit
- National Water Infrastructure Improvement Act
- Website

APPROVAL OF REQUISITIONS

On a motion from Mr. Veshosky, seconded by Mr. Walker, requisitions were approved for payment March 13, 2017 (items 3847-3853, totaling \$400,485.00). No public comment was received.

Motion adopted by the following vote:

Yeas: Cain (Chairman), Barefoot, Colton, Veresink, Hopkins, Veshosky, Lockard, Walker (8)

Nays: None

REPORT OF COMMITTEES

Executive Committee –

Mr. Cain, Chairperson, stated that the Executive Committee met prior to the Board Meeting. Roy reviewed the Canal Street Project, Line of Credit with Lafayette Ambassador Bank and pension switchover issues.

Budget and Finance –

No Report

At this time, Mr. Barefoot discussed the following reports: Funds on Deposit February, 2017; Cash Flow Forecast 2017; and Income Statement – Budget Comparison for January 2017.

Pension Committee –
No Report

Retiree Benefits Ad-hoc Committee –
No Report

Personnel Committee –
No Report

Risk Management Committee –
No Report

Buildings and Properties Committee –
No Report.

REPORT OF SOLICITOR

On a motion from Mr. Hopkins, seconded by Mr. Veshosky the Board approved the acceptance of the Engineering Proposal from Keystone Consulting Engineers for the 2017 Water Main Replacement Project dated March 3, 2017, not to exceed \$40,000.00.

Motion adopted by the following vote:

Yeas: Cain (Chairman), Barefoot, Colton, Veresink, Hopkins, Veshosky, Walker, Lockard (8)

Nays: None

ADJOURNMENT

On a motion from Mr. Veshosky, seconded by Mr. Veresink, the meeting was adjourned at 4:02 pm. No public comment was received.

Motion adopted by the following vote:

Yeas: Cain (Chairman), Veresink, Veshosky, Barefoot, Colton, Lockard, Hopkins, Walker (8)

Nays: None

Respectfully Submitted

Holly L. Frantz
Recording Secretary